



Burley Griffin Canoe Club Inc.

Meeting Minutes

3 November 2014

1. Open Meeting and Apologies

Meeting opened at 7.40pm.

Attendees: Patricia Ashton
Deborah Bachewick
Jon Bell
Bob Collins
John Harmer
Tom Hick
Dominic Hides
Mike Iliff
Kiaran Lomas
Malcolm Macaulay
Litsa Polygerinos
John Preston
Mark Raymond
Helen Tongway

Apologies received from Rob Wilson, Rowan Holt, Lincoln Gibson, Emily Gibson, Scott MacWilliam and Craig Kentwell.

2. President's Report

ACT Rowing Race (16 November 2015) – ACT Rowing has received approval to hold a fundraising event for Movember which will start from Molonglo Reach to Black Mountain. They have made a request to the club (out of courtesy) to use the area between 8-9am, noting BGCC will not be able to use the water until after 9am. This could be an opportunity for BGCC to start its own kayaking race behind them.

Website Update - the new website in its current form can be made 'live' for members. It will however require a transfer of domain name first. The Committee will be informed once this takes place.

3. Minutes and Action Items

Minutes from 7 October 2014 meeting were tabled.

Motion: *Accept Minutes from last meeting (Kiaran Lomas).*

Seconded: *Tom Hick*

Carried

An update was provided on the following Action Items from the 3 November meeting:

Action Item 1: Any ideas on alternative point scoring options for the PaddleNSW Marathon Series 2015 to be provided to Kiaran Lomas; to be collated and submitted to PaddleNSW.

Pending: No input has been received. Kiaran Lomas to recommend to PaddleNSW that a 20 point increase be given to participants who go up a division. This will provide an incentive for participants to improve themselves. The additional 20 points is to be received by the individual not the club.

Action Item 2: A copy of the shed extension footprint by the architect is to be circulated. (Bob Collins)

Pending: This will be circulated as an email once the BGCC website becomes active.

Action Item 3: Explore lease requirements and options, particularly where it can reduce the cost of the lease. (Scott MacWilliam)

Pending: This will be addressed at the next meeting.

Action Item 4: Further advertising on the Reel Paddling movie night to be undertaken, including approaching a radio station, an all points email to be sent out by the club and tickets to be sold at the Time Trial.

Completed.

Action Item 5: Convenors to email report updates (dot points) to Secretary.

Pending: A further request was made for reports to be provided to the Secretary before the next meeting.

Action Item 6: Fix rudder on the TK2 to assess its long term use over the summer period and decide after whether the club will keep it.

Completed: With repairs also completed on a K1 and K2.

Action Item 7: Compile costs of K1 options for juniors and field it to some of their parents. (Kiaran Lomas)

Pending: Contact in Melbourne had limited K1 boats left - three in total at a cost of \$2K; including a \$200 (with a rudder repair required); and a Chinese replica of a Vanquish 3 valued under \$1K. Further action to find other K1 boat sources will be undertaken mid-month.

Action Item 8: Determine an appropriate cost for advertising in 'Blazing Paddles'. (Scott MacWilliam).

Pending: To be addressed at the next meeting.

Action Item 9: Explore lowlight camera options and get quotes for installation in the shed. (Tom Hick)

Pending: Various options still to be further explored.

Action Item 10: Send out an email to request volunteers for the shed clean up.

Completed: A thanks to Scott MacWilliam and the other volunteers who undertook this task.

Action Item 11: Shed extinguishers to be serviced. (Steve Harmer)

Pending: To be addressed when Steve Harmer returns from overseas.

4. Treasurer's Report

This was an additional Agenda Item included at the time of the meeting.

The notion of an incorporated club was discussed in regards to banking i.e. some difficulties in doing online banking whereby it required two people to complete the transaction. Consideration was given to transferring \$30k for the shed extension into a term deposit. Setting up electronic payments would still encounter the same online problem. Another consideration discussed was whether it would be advantageous to keep adding to a term deposit, and also writing cheques when the shed extension project would begin.

Action Item 1: Transfer \$30K into a term deposit. (Mark Raymond)

Post meeting note: This was completed on 11 November. It is important to note that once the Term Deposit period expires it will automatically reset to the same interest rate irrespective of whether a more beneficial interest rate is available at the time. This will need to be monitored closer to the period when the Term Deposit expires.

The Treasurer noted that the club has \$86K in equity. Polo highlighted money raised from events has covered the cost of the pontoon. The last event brought in \$2K in profit.

The Financial Report for year ended 30 June 2014 (prepared by Bonsella Business Solutions) was tabled.

Money from the Grassroots Grant was spent on SUPs and polo bats.

Action Item 2: A report to be provided to the Grassroots Grant Program on how the SUP and polo bats were used.

5. Shed Extension Report

A letter was sent (28 October 2014) to TAMS (Ms Christine Luchetti) with an application to acquire a lease on the shed via by lease sale. Under this option BGCC will pay 5% of the land value. A number of changes were made to the

application following enquiries made with the National Capital Authority. This included increasing the club's footprint. A meeting with the NCA is to be arranged to discuss the proposal. The club is likely to hear back from TAMS in January after a panel reviews the application and determines whether it is a feasible option. In the meantime a further couple of quotes for the shed extension will be explored.

Action Item 3: *Seek additional quotes on the cost of the shed extension. (Bob Collins)*

Post Meeting Note: A response letter has been received from TAMS (7 November 2014) acknowledging receipt of the direct sales application made by BGCC - reference number DS2014 – 196 – Burley Griffin Canoe Club Inc. A direct sale application fee is required of \$2,600.00. Contact is Chris Sparke.

6. Safety and Training

WWVP – It was noted getting your WWVP accreditation is a quick process. Whilst currently being adopted by the Flat Water Paddlers, all other paddling disciplines need to implement the same requirements.

Discussion looked at the differences between coaching and instructing qualifications and the importance of having competence in both areas. The club needs to be confident that new paddlers can use the equipment and be safe, as well as in a manner that avoids damage to the equipment. Other options were considered for the delivery of training including outsourcing SUP instruction (noting three qualified club instructors), or engaging instructors from different locations (John Wilde from Tuross). No motions were made in relation to this discussion.

Scout Proposal – A Canberra Scout Troop sought support from the club to run an introduction to Paddling Session for the Troop. Given the Troop Leaders background in Canoe Polo he wanted the introduction to be in the format of Canoe Polo. Discussion of this request focused on qualification requirements of instructors and whether the club had the qualified members to support this request for any discipline. The second aspect of the discussion questioned if there was a formal instructor/coach qualification for Canoe Polo - this needs to be confirmed. It was noted that any club member working with such an activity would need to hold WWVP accreditation.

Action Item 4: *See if a course is available, or if someone can award these qualifications through recognition of prior learning. (Mark Raymond)*

Motion: *Pay the sign-up fee (up to \$2K) with SUPA to get the insurance cover for the club's qualified SUP instructors. (Tom Hick)*

Seconded: *Kiaran Lomas, Patricia Ashton and Deborah Bachewick.*

Carried

Motion: *Reimburse SUP course tuition fees at \$495 per person for the three club members that undertook the course. (Kiaran Lomas)*

Seconded: *Tom Hick*

Noticeboard Content – The noticeboard has been purchased and installed. Information on the Committee is at the left of the board; instructors in the middle; and WWVP members on the right.

7. Convenors Reports

It was noted that Nick Ziviani has taken up the position as the new BGCC Ocean Racing Convenor.

SUP and Social – The LDA approved the ISUP event for 16 November. So far three Foreshore businesses have offered to support the event. Further information will be included in 'Blazing Paddles'.

It was proposed the Time Trial Christmas Party be held on 10 December with paddlers on the day to donate a toy which will be provided to an appropriate charity.

Both the SUP and Social Convenor have requested a shed key be provided to them in order to better manage food preparation for the Time Trial and the club's SUPs.

All future email correspondence for SUP enquiries to be sent to CapitalSUP.bgcc@gmail.com; and for enquiries related to the club's social events social.bgcc@gmail.com.

Club Delegate and Flatwater Report – The Hawkesbury Race results are still pending with exact times not known at this stage. The Time Trials are progressing well with participants generally happy with the new course. Three new markers will be placed at the turn near to the hospice. National's preparations are progressing with costs on hiring toilets etc to be sent to Canoe Australia for approval. A \$500 fee will be included in the next revision to cover the removal of the pontoon.

Canoe Polo - the first event of the Australian Canoe Polo Summer series was successfully held at Molonglo Reach over the weekend of 1-2 November, with BGCC hosting seven teams from across Australia. BGCC's women's B division team won the competition.

<p><i>Action Item 5: Register an ACT Sports Star nomination for the BGCC B Grade women's polo team. (Rowan Holt)</i></p>

The following weekend a Mud Cake challenge (B grade competition) will be held in Kangaroo Valley. Juniors are able to attend.

The Victorian Invitational in Nagambie will be held on 6-7 December. Seven BGCC members have also been nominated for the Oceania next Easter.

Editor – No further update provided.

Beginners – the first session of a ‘Taste of Paddling’ involved 8 people at \$95. Nine people have already paid for the next one scheduled in November, with another to be held in December. Two Introduction sessions have been held so far.

It was noted that whilst the website was down there were still a number of enquires made by people on a ‘Taste of Paddling’.

For ongoing use of club boats an exit and swim test is required for new paddlers.

Action Item 6: *A follow up exit and swim test to be provided before new paddlers are provided access to the club’s boats. (Tom Hick)*

Secretary’s Note: Need to clarify whether Tom is the only person who can do these exit and swim tests, or can any qualified coach or instructor can do these.

Touring – next touring event will be in Kangaroo Valley on the last weekend of November, with 15 people attending. Accommodation for this will be finalised soon.

Triathlon – the next two triathlons are scheduled for the mornings of 16 and 29 November. It was noted that not many SUPs would be available due to the Merimbula classic held that weekend. Under 18 year olds are not allowed to participate.

Membership – Club membership is at 264 people. There are two-three new members registering each week. The membership form has been changed with the options deleted.

8. **New Club Uniforms – outcome of uniform consultation, and direction forward**

Option B was voted the preferred favourite by club members.

Motion: *Issue request for orders on the preferred Club Uniform Option B. (John Harmer)*

Seconded: *Mark Raymond*

Carried

9. **Boat Captain Update**

Boat Captain was an apology for this meeting but a number of relevant issues were discussed, including whether the Prions had gone missing over the few weeks. It was noted that one had been brought to Wetspot to be fixed but it highlighted certain undertakings were required to manage the security and location of the club’s boats.

Action Item 7: *A stock take of all the boats and their location to be undertaken. (Rob Wilson)*

A discussion on the security of shed ensued followed and it was recommended for both the shed and toilets door bolts be covered, noting the toilets now stored a lot of club gear.

Action Item 8: Organise to have the bolts of the club shed and toilet doors welded. (Mark Raymond)

Motion: Agree to do this to the value of up to \$500. (Tom Hick)

Seconded: Kiaran Lomas

Carried

10. Fundraising

The Reel Paddling film event came at a loss with only 26 people attending at \$16, including with food purchased. The venue was considered excellent for the fundraising event. The club is able to keep the films purchased and could consider using these for future events, or to borrow these out.

A 'Taste of Paddling' is currently the only new fundraising activity.

11. Hawkesbury Conclusion

This was discussed briefly under Agenda Item 6 – Club Delegate and Flatwater Convenor's Report.

12. Other Items

24 Hour - three-four entries have been received. An offer to provide a jumping castle for the event was received. This could be considered a high risk activity and insurance may be an issue.

Subject to the number of entries received, the club would consider engaging the person responsible for the time trial system to do the timekeeping.

A fancy dress competition will be held with three-four categories, such as Superhero Sunday and creatures of the night. This is to be confirmed. Weight of costumes when wet will need to be a consideration.

Sponsorship for prizes is being sought. A second application for the Guinness book of records has also been registered (Angie Lee).

WETSPOT Big Demo Day – to be held the following Sunday (9 November).

Volunteers for the fundraising BBQ are still to be organised.

Action Item 9: An email to be sent out by the club seeking volunteers to do the fundraising BBQ for the Wetspot Big Demo Day. (Patricia Ashton)

Sports Subsidy Scholarship – A new request for a sports subsidy for Bri Reid was discussed. Previously this annual sports subsidy scholarship was provided to Bri to the value of \$200. There were a few variables to consider whether to continue this

subsidy and it was recommended this be considered out of session to establish a clear policy on the club's commitment to such subsidies.

This consideration included subsidising members to attend the Clint Robinson Clinic. This would be directed at the club's young paddlers who were at an age bracket where they could go forward. It was noted that Benny Rake had received a subsidy in the past to attend this clinic.

Motion: *The club to cover the cost of \$300 for two members (Gerard O'Dea and Melissa Hartlip) to attend the Clint Robinson Clinic. (Kiaran Lomas)*

Seconded: *Tom Hick*

Carried

A second part to this proposal was to make this an ongoing subsidy to be presented at the annual club dinner. A criterion would be imposed on this with this yet to be determined. It would be limited to juniors participating in competitions who were showing promise and development: one female and one male. This would be reviewed annually and subject to the cost to attend the coaching clinic. It would be open to all disciplines of paddling.

Motion: *The club to provide an annual subsidy for two junior paddlers to who are showing promise and development to attend a coaching clinic with a criteria for this subsidy to be presented as an award to be established. (Kiaran Lomas)*

Seconded: *Patricia Ashton, Helen Tongway and Deborah Bachewick.*

Carried

There was some discussion on whether this should be at a personal cost to the annual birthday dinner would encourage more juniors to participate at events. In addition, it was noted that the presentation of trophies at the annual dinner would be looked into.

Shed Keys – Several key requests were considered including keys for Gerard O'Dea, Dominic Hide, Louse Gates and Lincoln and Emily Gibson.

Motion: *Club to provide a key for the year for the SUP and Social Convenor to facilitate their role within the club.*

Seconded: *Kiaran Lomas*

Carried

It was noted that there were only two keys left with more needing to be cut. It was also noted that it was time to review the way it was arranged for members to apply for a key i.e. the conditions associated with getting a key such as approval would be provided at meeting but the member did not necessarily have to attend a meeting to acquire it.

Motion: *Club to approve an additional 20 keys to be cut. (John Harmer)*

Seconded: *Patricia Ashton*

Carried

Club Computer – it was noted that the club’s computer battery was leaking but allowed enough battery for a Time Trial. It did require regular charging.

Motion: *The club to place a double power point near the filing cabinet (away from the wet area) to allow long term charging of the club’s computer. (Kiaran Lomas)*
Seconded: *Mark Raymond*

Carried

13. Forward Planning & Upcoming Even Calendar

As at 3 November 2014:

November 2014	
1-2	Canoe Polo - Canberra Invitational @ Molonglo Reach BGCC Induction Session 1
2	PNSW Sprint Series Round 3 (postponed)
3	Club Meeting
8-9	BGCC Induction Session 2-3
9	Boat Demo Day, Yarralumla Bay
16	WETSPOT SUP Fun Day A Taste of Paddling
24-28	Murray Marathon
27-30	Merimbula Classic
29-30	Recreational Paddle at Kangaroo Valley
30	PNSW Sprint Series Round 4
December 2014	
1	Club Meeting
6-7	24 Hour @ Molonglo Reach Victorian Invitational Canoe Polo @ Nagambie
14	A Taste of Paddling
January 2015	
4	BGCC Induction Session 1
10-11	BGCC Induction Session 2 & 3
17-18	PNSW Sprint Series Championships
February 2015	
2	Club Meeting
21	PNSW Marathon Series – Round 1
March 2015	
2	Club Meeting
April 2015	
3-6	Easter – Australian Marathon Championships @ Molonglo Reach
13	Club Meeting
May 2015	
4	Club Meeting

June 2015	
1	Club Meeting
August 2015	
3	Club Meeting
September 2015	
7	Club Meeting
October 2015	
5	Club Meeting
November 2015	
2	Club Meeting
26-29	Merimbula Classic

Meeting closed at 9.25pm.